



**Request for Proposals  
for  
Land Management Maintenance Services in the Natomas Basin**

August 31, 2021  
(RFP – 2021-004)

**SUBMITTAL INSTRUCTIONS**

All Contractors submitting proposals are required to attend a one-hour pre-proposal site visit on September 9, 2021 at 2:00 p.m. Contact the RFP Coordinator by 12:00 PM on September 8, 2021 for more information on the site visit.

Please submit proposals to SAFCA by 2:00 p.m. on **September 24, 2021**. Proposals shall be in a single PDF file of under 10 megabytes submitted by email to:

Request for Proposals (RFP) Coordinator:  
KC Sorgen, Senior Natural Resource Specialist  
sorgenk@saccounty.net

Please cc: herediaj@saccounty.net

Questions on this RFP may be submitted by email to the RFP Coordinator up to 10 business days before the proposal is due (by September 13, 2021 at 2:00 p.m.). Also please contact the RFP Coordinator by email if you wish to receive responses to questions and other updates. SAFCA’s responses will be sent at least 5 days prior to the proposal due date (by September 19, 2021). All communications concerning this RFP must be directed to the RFP Coordinator at the provided email addresses. Unauthorized contact regarding the RFP with other SAFCA employees, consultants or contractors may result in disqualification. Any oral communications shall be considered unofficial and nonbinding on SAFCA.

**DEADLINES AND SCHEDULE OF EVENTS**

<b>EVENT</b>	<b>DATE</b>	<b>TIME</b>
1 SAFCA Issues RFP	August 31, 2021	
2 Site Visit for Contractors	September 9, 2021	2:00 PM
3 Deadline for Questions Submitted by Email	September 13, 2021	2:00 PM

	<b>EVENT</b>	<b>DATE</b>	<b>TIME</b>
4	SAFCA Issues Responses to Questions	September 19, 2021	5:00 PM
5	Deadline for Contractors to Submit Proposals	September 24, 2021	2:00 PM
6	Interviews, if required	September 27-29, 2021	
7	Preliminary Selection	October 5, 2021	
8	SAFCA Board Authorizes Contract	October 21, 2021	
9	Initiate scope of work	January 1, 2022	

## 1 General Information

The Sacramento Area Flood Control Agency (SAFCA) invites your firm to submit a proposal for habitat maintenance services at various locations in the Natomas Basin, in northwestern Sacramento County and southeastern Sutter County (see Figure A1). SAFCA has assumed long term Operations and Maintenance (O&M) obligations for specific areas in these general locations, many of which include mitigation sites that were established to compensate for habitat impacts resulting from flood system infrastructure improvements. The Agency is required to ensure that these mitigation sites continue to meet performance criteria per statutory regulatory permits. To meet these requirements, sites are adaptively managed therefore the number and dates of maintenance actions outlined in this RFP may be adjusted based on site and or weather conditions.

### 1.1 Description of Actions

Habitat maintenance and habitat restoration actions anticipated include but are not limited to: irrigation system maintenance and operation; constructed marsh maintenance; invasive/noxious weed control using mechanical and/or chemical methods; fence and gate maintenance; and general site maintenance. Principles of adaptive management shall be implemented at all sites to meet site specific performance goals.

Professional services shall be required for a period of three (3) years commencing on January 1, 2022 and ending December 31, 2024 with an option for two 1-year extensions. Regular communication/meetings with SAFCA staff will be an integral part of project activities.

Questions regarding this RFP are to be directed in writing to the RFP Coordinator: [sorgenk@saccounty.net](mailto:sorgenk@saccounty.net) with a cc to [herediaj@saccounty.net](mailto:herediaj@saccounty.net).

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## 1.2 Contractor Qualifications and Experience

### 1.2.1 Contractor Licensing

A valid C27 Contractor License, in good standing to conduct business in California, is required by the bidder for all work identified in this RFP. The Contractor or its subcontractor(s) shall also possess a current California Pesticide Applicator License and Pest Control Business License in good standing and shall have a Pest Control Advisor (PCA) available. A State of California Department of Industrial Relations (CA DIR) Public Works Contractor Registration is also required at time of submitted proposal. A copy of all required licenses shall be submitted as attachments with the Contractor's proposals.

### 1.2.2 Contractor or Firm Experience

A Contractor shall have the experience, knowledge, and skill to install, maintain, manage, and monitor a created native habitat. All relevant experience projects listed in the proposal shall be projects with a public agency (local, state, federal, or special district) or a non-profit entity specializing in habitat conservation and restoration. The Contractor shall submit verification for all qualifications, as described below for approval by SAFCA at the time of proposal submittal.

Contractors are required to have the following qualifications:

Under their principal contracting business worked, within the last 5 years, in specialized California native grassland, aquatic and riparian habitat maintenance projects for a period of 3 to 5 years on 3 separate projects that were each at least 10 acres or greater. The work shall include the use of equipment to perform marshland and canal maintenance, woodland habitat management, mowing (for management of weeds and fire risk), cover crop or native grass planting, and repair and installation of fences and gates.

Also included is control of weeds mechanically and chemically, control of herbivore damage, monitoring according to prescribed performance criteria, and installation, operation, and maintenance of irrigation systems.

## 1.3 Pre-Proposal Site Inspection

The Contractor is encouraged to attend the pre-proposal meeting to become familiar with the conditions and requirements present at each site. A description and directions to each site will be provided at the pre-proposal meeting.

## 1.4 Quality Assurance & Agency Coordination

The Contractor shall email a monthly maintenance summary to SAFCA by the close of business on the last week-day of the month, which shall include the following:

- The status of sites i.e. changes in site conditions;
- The maintenance activities that occurred during that month for each site; and

- The schedule of maintenance activities for the following month.
- More urgent matters, such as wildfire on the properties and trespass, shall be communicated with SAFCA immediately and then documented in the monthly summaries.

Suggestions for remedial measures should be included in the reports. The Contractor must obtain approval before implementing any proposed remedial measures. If a critical need arises, the Contractor shall contact KC Sorgen (SAFCA, Senior Natural Resource Specialist) immediately at (916) 874-6099 or SorgenK@saccounty.net. To ensure timely processing of invoices applicable monthly maintenance summaries must be submitted on time.

The Contractor shall be available to conduct monthly site visits and attend periodic meetings called at the discretion of SAFCA, with SAFCA staff and/or their consultant responsible for management oversight of the preserved mitigation lands, to inspect work performed by the Contractor and to determine future maintenance actions. Site inspections, if required, shall be scheduled prior to Contractor invoicing for services.

## 1.5 Measurement & Basis for Payment

Payment shall be made at the respective unit price, and shall be in full compensation for all labor, materials, and costs associated with the maintenance actions and quality assurance actions as described in this RFP. Work completed under contingency will be on a time and materials basis. As such, a schedule sheet that includes the fully loaded (profit, overhead, risk) hourly costs for each class of employee and equipment shall be provided by the Contractor and included in the Contractor's proposal. Federal and State Prevailing Wage law will apply. Receipts for materials shall be submitted with invoices.

## 2 Scope of Work/Activities:

All maintenance activities will conform to the Natomas Levee Improvement Program (NLIP) Landside Improvements Project Programmatic Long-Term Management Plan (LTMP) and the associated Site-Specific Management Plans (SSMP). These activities may include:

- Trash and debris removal,
- Fence and gate repair,
- Mowing for weed control, fire control, and improving raptor foraging habitat
- Noxious weeds and invasive plants (including, but not limited to cattail, yellow star-thistle, medusahead grass, and barb goatgrass) management activities may include: application of herbicides, Manual/mechanical removal, or Mowing,
- Establishing fire breaks,

- Maintaining irrigation channels and infrastructure,
- Woodland management including removing excessive dead and dying woody material as requested for maintaining woodland health,
- Maintaining marsh habitat including debris and sediment removal and channel bank repair,
- If any agricultural fields on the site have no active agricultural lease: plowing, planting cover crops and/or native grasses, and mowing,
- In consultation with SAFCA's biologist, reseeding and native plant establishment following fire or other disturbance.

### **3 Properties Covered:**

There are 15 properties throughout the Natomas area associated with this RFP (Figure A1). From South to North, these are:

1. AKT (Figure A2)
2. Sharma (Figure A2)
3. Natomas Farms (Figure A2)
4. Novak (Figure A3)
5. Hewitt (Figure A4)
6. Willey (Figure A5)
7. I-5 Woodland (Figure A6)
8. Pappa Rosa (Figure A6)
9. South Sutter (Figure A7)
10. Teal Bend (divided into north and south portions) (Figures A6 and A7)
11. Lausevic (Figure A8)
12. Rio Ramaza (Figure A8)
13. Riego North (Figure A9)
14. Cummings North (Figure A9)
15. Brookfield Rice (Figure A10)

Each property is characterized by a combination of agriculture, riparian woodland, grassland, and/or managed marsh (Table 1). The management activities for each property will vary by the land cover(s) present; these activities are described below.

**TABLE 1: PRESERVE MANAGEMENT SITES, RESOURCES, AND MANAGEMENT RESPONSIBILITIES**

Property Name	Acres by Management Type(s)				Total Property Acres (approximate)
	Agriculture (Contingency Only)	Riparian Woodland	Grassland	Managed Marsh	
AKT			11		11
Sharma	21		10	56	87
Natomas Farm West				43	43
Novak	50	15	30		95
Hewitt	26		10		36
I-5 Woodland		5	7		12
Pappa-Rosa	44				44
South Sutter	73				73
Teal Bend		38	52		90
Lausevic		22	6		28
Rio Ramaza		39	14		53
Riego		25	16		41
Cummings North		17	7		24
Willey	5				5
Brookfield	202				202
<b>Total</b>	<b>421</b>	<b>161</b>	<b>163</b>	<b>99</b>	<b>844</b>
				<b>Total</b>	<b>844</b>

### Agriculture (Contingency Only Tasks):

Cultivated agricultural fields are located on seven of the properties, making up approximately 421 acres. Management of crops on these fields will be the responsibility of the agricultural lessee, unless the agricultural lease lapses or is otherwise cancelled before a new lease can be established. In this case, the maintenance Contractor would be responsible for establishing a cover crop, mowing for Swainson's hawk habitat and fire prevention, and performing weed control on these fields. All maintenance in agricultural fields will be conducted at the direction of, and in coordination with, SAFCA and their consultant.

### Riparian Woodland:

Riparian woodlands occur on all or part of several parcels, including Cummings North, Riego North, and Teal Bend, making up approximately 161 acres. All maintenance in riparian woodlands will be conducted at the direction of, and in coordination with, SAFCA and their consultant. Maintenance activities in these areas will include:

- Dead and dying trees shall be removed on an as needed basis as requested by SAFCA to maintain the overall health of the woodland and reduce fire risk. This may involve

the removal of dead woody debris, selected tree branches, or full trees. Woody debris will be hauled off-site or may be chipped on-site to use as mulch, where appropriate.

- Browse protection cages shall be installed, maintained, and replaced as needed per request.
- Mowing shall be conducted for fire management, to improve habitat vitality, and to control the spread of weeds. This will be done in coordination with SAFCA and the land manager.
- Road access shall be maintained through the use of mowing, re-grading with a grader, dozer, or blade, or addition of aggregate base material as needed and requested.
- Weeds may also be managed in woodland areas through the use of chemical treatments, hand-pulling, and grazing. This will be done in coordination with SAFCA and the land manager.

### Grassland:

The margins of most of the properties include open grasslands, making up approximately 163 acres. All maintenance in grasslands will be conducted at the direction of, and in coordination with, SAFCA and their consultant. Maintenance activities in these areas will include:

- Mowing shall be conducted for fire management, to improve native grass habitat vitality, and to control the spread of weeds (mowing height should be no less than 6-inches).
- Weeds may also be managed in grassland areas through the use of chemical treatments, hand-pulling, and grazing. PCA recommendations shall be provided to SAFCA and approved prior to treatments.

### Managed Marshes:

There are two managed marshes in the Fisherman's Lake area: Sharma and Natomas Farms West, making up approximately 99 acres of managed marsh. While the Contractor will have responsibility for managing water levels in managed marshes, other responsibilities will be conducted at the direction of, and in coordination with, SAFCA and their consultant. Maintenance of these properties will include:

- The water level within the managed marshes will be maintained to the levels necessary to support habitat for giant garter snake and other covered species. Water levels in wetland cells will be controlled through the use of slide gates and check boards.
- Debris and sediment shall be excavated from the channel bottom and placed away from the channel banks using a hydraulic excavator as directed by and coordinated with SAFCA and their consultant. Removal will occur under at least partial dewatering conditions.

- The channel banks shall be repaired in the event of deterioration due to erosion or rodent activity at the direction of, and coordinated, with SAFCA and their consultant. Soil shall be imported, placed, and distributed with the use of a backhoes, hydraulic arm excavator, or small bulldozer depending on the extent of the repair.
- Water control structures such as slide gates and check structures shall be serviced and maintained as necessary.
- Aquatic vegetation shall be managed through a combination of water level manipulation, hand-pulling/cutting, or chemical treatments, in consultation with SAFCA.
- Upland vegetation will be managed with a combination of grazing, mowing, chopping, hand-pulling, and string-trimming. Prescribed burns and chemical treatments may also be used.
- Mowing shall be conducted in the spring after the dominant noxious weed species have flowered and prior to seed set. Timing will vary depending on weather conditions and target weed species and based on observations made by the assigned land manager. If conditions allow and as applicable, mowing should be minimized between May 1st and July 1st to allow native perennial grasses to set seed.
- Road maintenance may include smoothing and/or leveling, or the addition of gravel or road base.
- Fences and gates, and associated signage will be maintained to support access.

## **4 Organization of Proposal**

### **4.1 Written Proposal**

To be responsive to this RFP, or portions thereof, the Contractor must demonstrate to the satisfaction of SAFCA that they and any entity or subcontractor identified in their proposal possesses the experience and licenses required to perform the work as specified in Section 1.2 above.

The Agency reserves the right to reject any or all bids, and to independently verify all of the Contractors' submittals, and if necessary, require additional information. Failure to provide the information required in this proposal may render the proposal non-responsive and may result in its rejection.

The written proposal shall be submitted as a PDF or Word file. Proposals received after the due date and time will not be accepted. The proposal shall contain the following information in the sequence noted:

#### **4.1.1 Detailed Project Approach**

Describe your firms' proposed approach to the Scope of Work tasks including proposed equipment, as they relate to each site.



### **4.1.2 Organizational Information**

Provide the following background information: 1) Business address, 2) Firm leadership (names, title and qualifications of executive officers), 3) Years in business, 4) Years performing maintenance at habitat restoration/mitigation sites, and 5) Any disqualifications, judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers.

### **4.1.3 Licenses**

The Contractor must hold a current C-27 Landscaping License with the State of California, as well as a Pest Control Business License and Qualified Applicators License with the State of California Department of Pesticide Regulation. Attach copies of these licenses to the submitted proposal.

### **4.1.4 Related Experience**

List and provide the following information for three (3) projects, specific to native grassland habitat, wetland/marsh habitat, and woodlands, that your firms has maintained within the last five (5) years: a) name and location of project, b) acreage, c) habitat type and features, d) plant species list, e) estimated number of plants, f) success/performance criteria and if success was achieved, g) brief description of routine maintenance actions performed including weed management strategies employed, h) brief description of adaptive management actions performed, i) contract start and end dates, and j) the owner/client's (public agency or non-profit entity) name, contact person and phone number. Also, identify (2) perennial native grasslands projects greater than 10 seeded acres, with the same site-specific information as described above, including a description of the equipment and methods utilized and the seeding equipment employed (hydroseeding projects do not qualify).

### **4.1.5 Staff Qualifications**

Identify staff proposed and list their roles, relevant experience, and training received applicable to this RFP including native plants, invasive species management, perennial native grassland restoration and maintenance and special status species. For staff performing and supervising herbicide work, provide their qualifications (past projects performed) regarding the selection, application, and knowledge of regulations governing herbicides. Attach all staff resumes.

### **4.1.6 Subcontractors**

If applicable, identify subcontractor or joint venture relationships proposed in the performance of the work. Identify their role and details of the work to be performed under this contract. Provide qualifications for all subcontractors and a copy of the subcontractor's valid California C-27 Landscaping License. If the subcontractor will be applying herbicide, provide their qualifications (past projects performed). Provide copies of Pest control Business License and Qualified Applicators License with the State of California Department of Pesticide Regulation.

### 4.1.7 References

Provide a minimum of three (3) pertinent references that can unequivocally support the Contractor's experience for each of the tasks identified. Include the responsible project manager, including name, current address, current telephone number, and current email address (if available) of clients' representatives.

## 4.2 Cost Proposal

The Contractor's cost proposal shall be a fixed fee proposal to conduct the scope of services requested. The cost proposal shall adhere to the specific maintenance activities related to the sites as described under Scope of Services and Site Specific Maintenance Requirements.

The Contractor will be required to adhere to State of California prevailing wage law and as such shall provide verification of certified payroll when requested. The cost proposal shall include incidental expenses for routine repair and replacement of materials on the site. Costs for extraordinary repair or replacement habitat at a project site due to severe flood or fire damage are outside the scope of this proposal.

Contractor should submit a cost proposal for all of the activities listed above. Costs shall include a 10% contingency of the total cost calculated.

Please use the cost sheet in Exhibit B. This cost proposal shall be submitted with the proposal package to KC Sorgen at [sorgenk@saccounty.net](mailto:sorgenk@saccounty.net).

## 4.3 Selection Criteria

Contract award will be to the most qualified, experienced and responsive Contractor that meets the minimum qualifications as determined by SAFCA and whose proposal contains all the required elements as outlined in the RFP. In addition to cost, consideration will be given to:

- The ability, capacity and skill of the Contractor to perform the work;
- The ability of the Contractor to perform the work within the time specified, without delay;
- The ability of the Contractor to perform the work in a safe manner;
- The character, integrity, reputation, judgment, experience, and efficiency of the Contractor; and
- The quality of performance on previous work with the Agency (if any has occurred).

The selection process for each contractor shall be based on the following:

### **Selection Process**

## Score

40% for Qualifications - Contractor demonstrates technical knowledge and wild land habitat experience, including qualifications of Staff and Subcontractors.

30% for Implementation Methodology - Understanding and developing an approach to best meet SAFCA's habitat management needs, including demonstrated ability to meet the needs of this RFP.

30% for Cost Proposal - Contains all required costing materials to allow for cost and scoping negotiations once a candidate is selected. Cost seems appropriate for scope of work. The lowest proposed cost is a significant factor, but is not the sole criterion for recommending contract award. Irrespective of cost, proposals will be rejected if they do not meet SAFCA's needs.

A selection panel will rate the proposals and, if necessary, interview the most highly qualified firms. If an interview is deemed necessary, the members of the Contractor's team may be asked to make a presentation at this interview. Once the Contracts have been awarded, all Contractors will be notified of the results. Upon award of each contract, the selected Contractor shall be required to participate in a tour of sites with SAFCA staff prior to each maintenance season to discuss the scope of work.

SAFCA reserves the right to reject any or all proposals, and to independently verify all of the above, and if necessary, require additional information from Contractors. Failure to comply with all the information required in this proposal may render the proposal non-responsive and may result in its rejection.

## 5 Contract Information

### 5.1 Contract Duration

SAFCA intends to enter into a contract with an initial term of three (3) years, with the option to extend the term for up to two additional one-year terms but may also enter into contract for the full five-year term from the outset.

#### Contract Approval

The RFP and the Contractor selection processes do not obligate SAFCA and do not create rights, interests, or claims of entitlement in the apparent best evaluated Responding Firm or any potential Contractor or subcontractor. Contract award and SAFCA obligations pursuant thereto shall commence only after the contract is signed by the authorized representative of the best evaluated Contractor and SAFCA to establish a legally binding contract.

## 5.2 Contract Payments

Contract payments shall be made in accordance with the terms and conditions of the final contract. No payment shall be made until the contract is approved and invoices for services provided are submitted and approved as required by SAFCA. Under no conditions shall SAFCA be liable for payment of any type associated with the contract or responsible for any services provided by the Contractor, even services provided in good faith and even if the Contractor is orally directed to proceed with the delivery of services, if it occurs before the contract start date specified by the contract or before contract approval by SAFCA.

## 5.3 Contract Monitoring

The Contractor shall be responsible for the completion of all services set out in the contract. All services are subject to review, evaluation, and acceptance by SAFCA. SAFCA may employ all reasonable means to ensure that the services are progressing and being performed in compliance with the contract. At reasonable times, SAFCA may inspect those areas of the Contractor's place of business that are related to the performance of the contract. If SAFCA requires such an inspection, the Contractor shall provide reasonable access and assistance.

## 5.4 Contract Amendment

During the course of this contract, SAFCA may request the Contractor to perform additional services for which the Selected Firm would be compensated. Those services shall be within the general scope of this RFP. In such instances, SAFCA shall provide the Contractor a written description of the additional services, and the Selected Firm shall submit a time schedule for accomplishing the additional services and a price for the additional services based on the rates included in the Selected Firm's Fee Schedule included with this RFQ. If SAFCA and the Contractor reach an agreement regarding the services and associated compensation, said agreement shall become effective by means of a contract amendment. Any such amendment requiring additional services must be mutually agreed upon by the parties and signed by the Contractor and SAFCA. The Contractor shall not commence additional services until SAFCA has issued a written contract amendment and secured all required approvals.

## 5.5 Insurance Requirements

Respondents agree that it and all of its subcontractors will maintain in full force and effect, for the duration of the performance of the work covered by this RFP and subsequent Contract, insurance policies for the types of coverages and limit amounts specified in Exhibit E.

## 5.6 Prevailing Wage and Labor Code Compliance

Pursuant to the provisions of Articles 1 and 2 of Chapter 1, Part 7, Division II, of the Labor Code of the State of California, not less than the general prevailing rate of per diem wages, and not less than the general prevailing rate of per diem wages for holidays and overtime

work, for each craft, classification or type of worker needed to execute the work contemplated under this Contract shall be paid to all workers, laborers, and mechanics employed in the execution of said work by Contractor, or by any subcontractor doing or contracting to do any part of said work. The appropriate determination of the Director of the California Department of Industrial Relations is filed with, and available for inspection, at the office of the Clerk of the Governing Board.

This is a land management and maintenance project in accordance with Section 1771.5 of the California Labor Code.

All labor on the project shall be paid no less than the minimum wage rates as determined by the Director of the California Department of Industrial Relations in accordance with Section 1770, and following, of the California Labor Code.

A copy of the minimum wage rates, as determined by the Director of the California Department of Industrial Relations, are on file at the office of the Clerk of the Sacramento County Board of Supervisors, Suite 2450, 700 "H" Street, Sacramento, California 95814 or online at the following web address:

<http://www.dir.ca.gov/DLSR/PWD/Determination/Northern/NC.LML.pdf>

This Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be the Contractor's sole responsibility to evaluate and pay the cost of complying with all labor compliance requirements under the Contract and applicable law. Any stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor that affect Contractor's performance of Work, including any delay, shall be Contractor's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Contractor caused delay subject to any applicable liquidated damages and shall not be compensable by SAFCA. Contractor shall defend, indemnify and hold SAFCA, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Contractor or any subcontractor.

In accordance with the requirements of California Labor Code Section 1776, Contractor shall keep, or require its subcontractors to keep, accurate payroll records which are on forms provided by the Division of Labor Standards Enforcement or forms which contain the same information required by such forms. Responsibility for compliance with California Labor Code Section 1776 shall rest solely with Contractor. Contractor shall make all such records available for inspection at all reasonable hours.

In accordance with Labor Code Section 1771.4, Contractor and each subcontractor shall furnish the certified payroll records directly to the Department of Industrial Relations ("DIR") on a weekly basis and in the format prescribed by the DIR, which may include electronic submission. Contractor shall comply with all requirements and regulations from the DIR relating to labor compliance monitoring and enforcement.

Upon the request of the Division of Apprenticeship Standards or the Division of Labor Standards Enforcement, such penalties shall be withheld from payment then due. The responsibility for compliance with this section is on the Contractor. Attention is called to the provisions in Section 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the Contractor or any subcontractor under Contractor.

A Contractor or subcontractor who is ineligible pursuant to Labor Code Sections 1777.1 and 1777.7 may not perform work.

Information about these requirements and the public works program regarding registration, compliance monitoring, administration and enforcement of prevailing wage laws are available on the Department of Industrial Relations website at: <http://www.dir.ca.gov/Public-Works/PublicWorks.html>

**It shall be mandatory upon the Contractor to whom the Contract is awarded, and upon any subcontractor under such Contractor, to adhere to the prevailing wage rate determinations pursuant to the California Labor Code and to pay not less than the said specified rates to all workers employed by them in the execution of the Contract.**

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. In submitting a proposal for this Project, it shall be the Proposer's sole responsibility to evaluate the cost of complying with all labor compliance requirements under this contract and applicable law in its proposal.

## 5.7 Standard Contract

The *SAMPLE Standard Contract* provided in Exhibit C shows the standard terms and conditions for SAFCA's consulting services contracts. SAFCA's standard *Cost Reimbursement Guidelines* and *Contractor Insurance Requirements* are provided in Exhibits D and E, respectively.

**Exhibit A. Figures**

**Exhibit B. Cost Sheet**

**Exhibit C. SAMPLE Standard Contract**

**Exhibit D. Cost Reimbursement Guidelines**

**Exhibit E. Contractor Insurance Requirements**