



## NOTICE TO QUALIFIED FIRMS REQUEST FOR QUALIFICATIONS

### FLOOD RISK MANAGEMENT PLANNING SERVICES ON AN AS-NEEDED BASIS RFQ 2018-004 Issued July 2, 2018

Responses to Written Questions Received by SAFCA  
July 13, 2018

**1. What is being requested from 5.2.3.12 in terms of “credentials?”**

Response: Your rationale for why you feel your firm is qualified to perform the work that will likely be issued under this contract, including professional credentials.

**2. Please confirm that you will review a maximum of 14 projects (5.2.3.13 and 5.2.3.14 together). Will we be penalized if we provide fewer projects that cover all the items requested?**

Response: Confirmed. We will not review more than ten projects for the public sector nor more than four showing those requirements. If only a few projects demonstrates everything on 5.2.3.13 and 5.2.3.14, then only showing those few projects meets the requirement.

**3. Please confirm that the matrix for 5.2.3.15 only covers the projects in 5.2.3.14, and not the technical expertise projects in 5.2.3.13.**

Response: Confirmed.

**4. Section 1.3 Contract Duration: Should the SOQ provide a three year (or longer) fee schedule?**

Response: Three years should be included now. If the contract is extended beyond three years by amendment, a fee schedule for up to two years longer can be provided at that time.

**5. Section 5.2.1.6 – Conflict of Interest: Is this requirement limited to the Responding Firm or should this include all independent contractors and subconsultants?**

Response: It should include the responding firm, independent contractors, and subconsultants.

**6. Section 5.2.3.11 – List of Contracts: Is this requirement limited to the Responding Firm or should this include all independent contractors and subconsultants?**

Response: It should include the responding firm as well as independent contractors and subconsultants.

**7. What is the anticipated contract value?**

Response: SAFCA has formed an assessment district to fund our share of implementation of federal projects. In addition to meeting our cost share for these projects, SAFCA will assist state and federal agencies in advancing planning, engineering, and environmental efforts towards these projects. The magnitude of this support services is currently unknown. Each occurrence of a support service being identified will lead to a task order being issued under this master services contract.

**8. Will SAFCA score the selection criteria separately for each of the categories? Using a blended score might result in teams pursuing fewer categories and therefore fewer choices for SAFCA.**

Response: Each service category will be evaluated separately.

**9. Some of the requested services overlap with other on-call contracts issued by SAFCA. How would SAFCA prioritize the different contracts?**

Response: SAFCA does not intend for this solicitation to replace any existing solicitations or agreements. Prioritization of the contracts will be determined on a case by case basis dependent on the scope of services needed for individual projects or a group of work efforts.

**10. The scope of the Planning and Project Management tasks are very similar. How does SAFCA anticipate using the planning task versus the project management task?**

Response: "Project Management" activities will likely involve general efforts to resolve specific issues and assist in programmatic activities, as assigned by SAFCA staff. This may involve coordination on various efforts SAFCA is or will be working on, but not necessarily being performed by staff from the responding firm. This may also involve coordination of efforts with various agencies (such as USACE, DWR, USFWS, NMFS, CFWS, etc.).

"Planning" activities will likely involve targeted efforts where a combination of project management, engineering, environmental, economics, etc. efforts, to support regional planning, permitting, working groups, and other engagement processes, with most efforts being performed by the selected firm.

**11. Please elaborate on the desired mix of engineering and environmental work intended to fall under the planning task and the project management task.**

Response: There is not a "desired mix" of engineering and environmental work. This contract is for services on an as-needed basis, meaning the specific service needs are currently unknown.

**12. How many consultants do you anticipate selecting? Will there be a maximum number of firms per category?**

Response: We anticipate several contracts to be awarded under this solicitation process.

- 13. We are submitting qualifications for only 1 of the 8 service areas. Do we need to list in our proposal (either on the cover, in the letter or somewhere in the proposal) which service area we are submitting for?**

Response: It would be helpful if you specify in your transmittal letter which service category you are submitting for.

- 14. What groundwater modeling as part of water resource analysis do you anticipate?**

Response: There are no specific efforts yet identified. As task orders are identified, firms selected under this service category will be asked to conduct modeling studies based on tools developed for SGMA. It is anticipated both statewide and regional groundwater models will be based on models utilizing the Integrated Water Flow Model (IWFM) code.

- 15. Does SAFCA want descriptions of 10 projects for each scope category that is selected or ten total for all categories selected?**

Response: No more than 10 projects total for 5.2.3.13 should be submitted regardless of the number of service categories the responding firm is demonstrating responsibility.

- 16. Regarding SAFCA's RFQ 2018-004 for Flood Risk Management Planning Services, Section 5.2.1.2 references "the date of the Fee Schedule opening" and requires a statement in the SOQ Transmittal Letter that includes the same. The RFQ does not indicate elsewhere that the Fee Schedule is discrete or should be packaged separately from the SOQ. Will the Agency please clarify?**

Response: Please include the fee schedule as part of responding to section 5.2.4. Further, we need clarification from the responding firm that the submitted fee schedule will be current for a minimum of 60 days from the date of submittal. This will assure that the submitted fee schedule is still current by the time the contract is issued.

- 17. In the required SOQ outline described on page 13, Section 5.2, it provides a list of 5 sections. However on the following pages that describe these sections (pages 14-17; 5.2.2 – 5.2.4.2) there are only details listed for four of those sections. Section 4: Technical Approach is missing and Section 5: Fee Schedule is called Section 4. . Can you please confirm that a technical approach is not required in the submittal since this is qualifications-based and does not have a specific project tied to it? Or provide further direction?**

Response: Technical Approach is not required for this RFQ. It will be addressed when task orders are issued under this RFQ.