



NOTICE TO QUALIFIED FIRMS REQUEST FOR QUALIFICATIONS

ENGINEERING DESIGN SERVICES ON AN AS-NEEDED BASIS RFQ 2018-003 Issued April 11, 2018

Responses to Written Questions Received by SAFCA
April 27, 2018

1. How does SAFCA define a public sector and public agencies? Does it include public utilities such as PG&E?

SAFCA defines public agency/sector as a governmental entity such as, a City, a County, the State, the U.S. Government, and Special Districts. For the purposes of the RFQ, that does not include PG&E or SMUD.

2. What firms are on the current list of qualified engineering firms?

SAFCA does not have a current list of qualified engineering firms.

3. Section 1.2 states that SAFCA will develop rankings for each of the 5 service categories. However, it is unclear if a Statement of Qualification will need to contain qualifications for all 5 categories to be responsive. E.g., if a SOQ only contains qualifications for only 3 categories, will SAFCA consider it responsive?

A SOQ does not need to contain all 5 categories to be responsive.

4. Does SAFCA expect qualifications in different service categories to be distinguished from each other in a SOQ? E.g., by the use of separator tabs or by submitting a separate SOQ document per category?

SAFCA does not want a separate SOQ document for each services category. Within one SOQ, please label each category distinctly, whether that be with separator tabs or clearly labeled titles.

5. Can a firm submit a SOQ to provide services for only a single scope of services area – i.e. Geotechnical Engineering Design Services?

Yes.

6. If a firm submits a SOQ for a single scope of work, can they also team with another firm for another scope of services area?

Yes.

7. Section 4.1 refers to “partners” and “partnering”. Do you intend for this section to apply to conventional prime consultant/subconsultant arrangements?

This section is referencing Joint Ventures, firms teaming up, not the conventional prime consultant/subconsultant arrangement.

8. Section 5.1.3 refers to submitting a fee schedule. Could you elaborate on the format and contents of the fee schedule? Are both prime consultant and subconsultant fee schedules required?

A fee schedule is not required. The RFQ has been amended to remove this item.

9. Section 5.2.3.13 refers to “projects completed in the last five years”. Some of our projects most relevant to the RFQ are multi-year projects currently underway. Would it be acceptable to reference projects that are still in progress in our SOQ?

Yes.

10. How many firms are going on the list?

SAFCA doesn't have a firm set number in mind.

11. Is there incentive for small businesses?

SAFCA encourages small businesses, women owned businesses, minority owned businesses and veteran-disable owned businesses to submit. There are no quota or participation goals.

12. Is SAFCA looking for firms to team up to offer more services or are independent firms ok?

Independent firms are ok. SAFCA does not have a preference.

13. Is there a list of sample projects?

SAFCA does not have a list at this time.

14. Would submitting an SOQ be considered a conflict with our current contracts with SAFCA?

No, Section 5.2.3.11 of the RFQ just asks that you list all current contractual relationships with SAFCA and those completed in the last five years.